

**Rayat Shikshan Sanstha's  
Arts and Commerce College, Pusegaon  
Internal Quality Assurance Cell**

**Notice**

**Date: 01/08/2022**

All IQAC members are hereby informed that the first meeting of IQAC in the academic year 2022-23 is scheduled on **Friday, 5<sup>th</sup> August, 2022 at 11.30 a.m.** in the IQAC room. All IQAC members are requested to attend the meeting.

  
**COORDINATOR**  
**IQAC**  
Arts and Commerce College, Pusegaon



  
**Principal**  
Arts and Commerce College,  
Pusegaon, Tal. Khatav, Dist. Satara.

**Agenda:-**

- To confirm the minutes of the previous meeting.
- To introduce PG programme in Accountancy.
- To prepare the academic Calendar for the year 2022-23.
- To prepare the CIE Calendar for the year 2022-23.
- To update the website of the college.
- To prepare General Time-Table for the year 2022-23.
- To prepare teaching plan for the academic year 2022-23.
- To prepare the future plan of the college.
- To conduct diagnostic test to find out slow and advance learner.
- To conduct the bridge course at entry level.
- To celebrate *Azadi Ka Amrutmohostav*.
- To introduce new Add-on-course.
- Any other subject with the permission of the chairman.

Sr. No.	Name of the Faculty	Representative	Signature
1	I/C Prin. Dr. Bhosale R. P.	Chairman, Head of the Institution	
2	Mr. Shinde K. S.	Member, Administrative Staff	
3	Kharat S.A.	Member, Teaching Staff	
4	Dr. Shinde S. R.	Member, Teaching Staff	
5	Asst. Prof. Pawar L. K.	Member, Teaching Staff	
6	Asst. Prof. Smt. Sonar M. B.	Member, Teaching Staff	
7	Dr. Kshirsagar S. R.	Member, Teaching Staff	
8	Asst. Prof. Gaikwad P. V.	Member, Teaching Staff	
9	Asst. Prof. Kumbhar K. G.	Member, Teaching Staff	
10	Hon. Adv. Khamkar K. S.	Management Representative	
11	Hon. Jadhav M. R.	Local Community	
12	Mr. Jadhav S. K.	Member, Alumni Association	
13	Hon. Jadhav S. M.	Employer	
14	Hon. Jadhav M. S.	Industrialist Representative	
15	Hon. Kshirsagar C. R.	Stakeholders	
16	Miss Jadhav Yogita V. (B.A.I)	Student Representative	
17	Asst. Prof. Mali S. A.	Coordinator	



## Minutes

The minutes of the first meeting of all the IQAC members in the academic year 2022-23 was held on **Friday, 5<sup>th</sup> August, 2022 at 11.30 a.m.** in the IQAC room. The following business was done in the meeting.

### Members Present:

Sr. No.	Name of the Faculty	Representative	Signature
1	I/C Prin. Dr. Bhosale R. P.	Chairman, Head of the Institution	
2	Mr. Shinde K. S.	Member, Administrative Staff	
3	Kharat S.A.	Member, Teaching Staff	
4	Dr. Shinde S. R.	Member, Teaching Staff	
5	Asst. Prof. Pawar L. K.	Member, Teaching Staff	
6	Asst. Prof. Smt. Sonar M. B.	Member, Teaching Staff	
7	Dr. Kshirsagar S. R.	Member, Teaching Staff	
8	Asst. Prof. Gaikwad P. V.	Member, Teaching Staff	
9	Asst. Prof. Kumbhar K. G.	Member, Teaching Staff	
10	Hon. Adv. Khamkar K. S.	Management Representative	
11	Hon. Jadhav M. R.	Local Community	
12	Mr. Jadhav S. K.	Member, Alumni Association	
13	Hon. Jadhav S. M.	Employer	
14	Hon. Jadhav M. S.	Industrialist Representative	
15	Hon. Kshirsagar C. R.	Stakeholders	
16	Miss Jadhav Yogita V. (B.A.I)	Student Representative	
17	Asst. Prof. Mali S. A.	Coordinator	



➤ **Confirmation of minutes of the previous meeting:**

The minutes of the previous meeting were read by IQAC Coordinator and after some discussion and suggestions it was unanimously confirmed.

➤ **To introduce PG programme in Accountancy.**

Shivaji University, Kolhapur sanctioned PG Programme in Accountancy to the Institute from the academic year 2022-23. It was unanimously resolved to introduce PG Programme in Accountancy from the academic year 2022-23 as per the recommendation of NAAC.

➤ **To prepare Academic calendar for the year 2022-23:-**

Resolution: It was resolved to prepare Academic calendar for the academic year 2022-23, taking into account birth & death anniversaries of national leaders, guest lectures, and other academic programs. The committee was formed to prepare the academic calendar. The committee consists of Dr. S. R. Shinde as a chairman and Asst. Prof. S. A. Mali as a member.

➤ **To prepare the CIE Calendar for the year 2022-23.**

It was resolved to prepare Continuous Internal Evaluation (CIE) Calendar for the year 2022-23. The committee was formed to prepare the CIE Calendar. The committee consists of Asst. Prof. L. K. Pawar as a chairman and Dr. S. R. Shinde as a member.

➤ **To update the website of the college.**

It was resolved to update the website of the college. All the faculty members were asked to collect all necessary documents, information and photographs for the website and submit it to Yashwantrao Chavan Institute of Science, Satara for up gradation of website.

➤ **To prepare General Time-Table for the year 2022-23.**

It was resolved to prepare the general time-table for the academic year 2022-23. The committee was formed to prepare general time-table. The committee consists of Asst. Prof. S. A. Mali as a chairman and Asst. Prof. P. V. Gaikwad as a member.

➤ **To prepare teaching plans for the academic year 2022-23.**

Resolution: All faculty members were asked to prepare annual teaching plans and keep them at the department for the academic year 2022-23

➤ **To prepare the future plan of the college.**

It was resolved to prepare short term future plan for the academic year 2022-23 and display it on the college website.

➤ **To conduct diagnostic test to find out slow and advance learner.**

It was unanimously resolved to conduct diagnostic test at entry level to find out slow and advance learner at the beginning of first semester.

➤ **To conduct the bridge course at entry level.**

It was resolved to conduct the bridge course for the students of first year to update the knowledge of the subject.



- **To celebrate *Azadi Ka Amrutmohostav*.**

It was unanimously resolved to celebrate *Azadi ka Amrutmohostav* by organizing different activities as per the guidelines of Government of India.

- **To introduce new Add-on-course.**

All faculty members are informed to introduce new Add-on-Courses.

As there was no other issue for discussion, the meeting was ended by Prof. S. A. Mali expressing vote of thanks to the Chairman



**COORDINATOR  
IQAC**

Arts and Commerce College, Pusegaon




**Principal**  
Arts and Commerce College,  
Pusegaon, Tal. Khatav, Dist. Satara.

## Action Taken Report

- Minutes of the previous meeting was unanimously confirmed.
- PG Programme in Accountancy was introduced from the academic year 2022-23.
- Annual Academic Calendar for the academic year 2022-23 was prepared and displayed in the notice board and on the website of the college.
- CIE Calendar for the academic year 2022-23 was prepared and displayed in the notice board and on the website of the college.
- All necessary documents, information and photographs for website were collected and submitted it to Yashwantrao Chavan Institute of Science, Satara for up gradation of website. The website was updated.
- General time-table was prepared and displayed it in the notice board.
- Annual Teaching Plans were prepared by the faculty members and kept in the departments.
- Future plan for the academic year 2022-23 was prepared and displayed it on the website of the college.
- Diagnostic tests were conducted at entry level.
- *Azadi ka Amrutmohostav* was celebrated by organizing different activities such as *Deshbhakti Per Geet Gayan* (Patriotic Songs), Wallpaper Presentation, Essay Competition, etc.
- Bridge courses were conducted for the students of first year.
- Department of History introduced Add-on-Course viz. Modi Script.

  
**COORDINATOR**  
**IQAC**  
Arts and Commerce College, Pusegaon



  
**Principal**  
Arts and Commerce College,  
Pusegaon, Tal. Khata, Dist. Satara.

7

**Rayat Shikshan Sanstha's  
Arts and Commerce College, Pusegaon  
Internal Quality Assurance Cell**


**Notice**

**Date: 01/11/2022**

All IQAC members are hereby informed that the second meeting of IQAC in the academic year 2022-23 is scheduled on **Saturday, 05<sup>th</sup> November, 2022 at 11.45 a.m.** in the IQAC room. All IQAC members are requested to attend the meeting.

  
**COORDINATOR  
IQAC**  
Arts and Commerce College, Pusegaon



  
**Principal**  
Arts and Commerce College,  
Pusegaon, Tal. Khatav, Dist. Satara.

**Agenda:-**

- To Confirm the minutes of the previous meeting.
- To make preparation for offline University examination.
- To motivate the students to attend the offline lectures.
- To update the website of the college.
- To prepare departmental profile of each department.
- To purchase the required things.
- To update criterion wise files for AQAR.
- To prepare and submit online pending AQAR for the academic year 2016-17
- Any other subject with the permission of the chairman.

Sr. No.	Name of the Faculty	Representative	Signature
1	I/C Prin. Dr. Bhosale R. P.	Chairman, Head of the Institution	
2	Mr. Shinde K. S.	Member, Administrative Staff	
3	Kharat S.A.	Member, Teaching Staff	
4	Dr. Shinde S. R.	Member, Teaching Staff	
5	Asst. Prof. Pawar L. K.	Member, Teaching Staff	
6	Asst. Prof. Smt. Sonar M. B.	Member, Teaching Staff	
7	Dr. Kshirsagar S. R.	Member, Teaching Staff	
8	Asst. Prof. Gaikwad P. V.	Member, Teaching Staff	
9	Asst. Prof. Kumbhar K. G.	Member, Teaching Staff	
10	Hon. Adv. Khamkar K. S.	Management Representative	
11	Hon. Jadhav M. R.	Local Community	
12	Mr. Jadhav S. K.	Member, Alumni Association	
13	Hon. Jadhav S. M.	Employer	
14	Hon. Jadhav M. S.	Industrialist Representative	
15	Hon. Kshirsagar C. R.	Stakeholders	
16	Miss Jadhav Yogita V. (B.A.I)	Student Representative	
17	Asst. Prof. Mali S. A.	Coordinator	



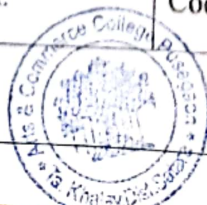


## Minutes

The minutes of the second meeting of all the IQAC members in the academic year 2022-23 was held on **Saturday, 05<sup>th</sup> November, 2022 at 11.45 a.m.** in the IQAC room. The following business was done in the meeting.

### Members Present:

Sr. No.	Name of the Faculty	Representative	Signature
1	I/C Prin. Dr. Bhosale R. P.	Chairman, Head of the Institution	
2	Mr. Shinde K. S.	Member, Administrative Staff	
3	Kharat S.A.	Member, Teaching Staff	
4	Dr. Shinde S. R.	Member, Teaching Staff	
5	Asst. Prof. Pawar L. K.	Member, Teaching Staff	
6	Asst. Prof. Smt. Sonar M. B.	Member, Teaching Staff	
7	Dr. Kshirsagar S. R.	Member, Teaching Staff	
8	Asst. Prof. Gaikwad P. V.	Member, Teaching Staff	
9	Asst. Prof. Kumbhar K. G.	Member, Teaching Staff	
10	Hon. Adv. Khamkar K. S.	Management Representative	
11	Hon. Jadhav M. R.	Local Community	
12	Mr. Jadhav S. K.	Member, Alumni Association	
13	Hon. Jadhav S. M.	Employer	
14	Hon. Jadhav M. S.	Industrialist Representative	
15	Hon. Kshirsagar C. R.	Stakeholders	
16	Miss Jadhav Yogita V. (B.A.I)	Student Representative	
17	Asst. Prof. Mali S. A.	Coordinator	



- **Confirmation of minutes of the previous meeting:**  
The minutes of the previous meeting were read by IQAC Coordinator and after some discussion and suggestions it was unanimously confirmed.
- **To make preparation for offline University examination.**  
COVID 19 Pandemic Situation was over hence the university has decided to conduct offline examination of the students. Hence it was resolved that all faculty members should inform the students about it. It was also resolved that students should be motivated for offline examinations.
- **To motivate students to attend offline lectures.**  
It was decided to motivate students to attend offline lectures as COVID 19 Pandemic Situation was over.
- **To update the website of the college.**  
It was resolved to update the website of the college. All the faculty members were asked to collect all necessary documents and information for website and submit it to Yashwantrao Chavan Institute of Science, Satara for up gradation of website.
- **To prepare departmental profile of each department.**  
It was resolved to prepare departmental profile of each department. All heads of department and single faculty members were asked to prepare their departmental profile for AAA.
- **To purchase the required things.**  
All faculty members were asked to submit their requirement to purchase committee. It was resolved to purchase all the required things. Responsibility of purchasing things was given to purchase committee.
- **To update criterion wise files for AQAR.**  
**Resolution:** All criterion chairmen were asked to update criterion wise files for AQAR. They were also asked to submit these files to Coordinator, IQAC.
- **To prepare and submit online pending AQAR for the academic year 2016-17**  
It was unanimously resolved to prepare pending AQAR for the academic year 2016-17 and submit it online to NAAC Office, Bengaluru in time.

As there was no other issue for discussion, the meeting was ended by Prof. S. A. Mali expressing vote of thanks to the Chairman.

  
COORDINATOR  
IQAC  
Arts and Commerce College, Pusegaon



  
Principal  
Arts and Commerce College,  
Pusegaon, Tal. Khatav, Dist. Satara.

## Action Taken Report

- The minutes of the previous meeting were unanimously confirmed.
- COVID 19 Pandemic Situation was over hence semester wise offline examinations were conducted. Preparation for offline examinations was done.
- Students were motivated for attending offline lectures.
- The website of the college was updated.
- Departmental and personal profiles were prepared.
- All required things were purchased.
- Criterion wise files were prepared and kept ready for AQAR.
- Pending Annual Quality Assurance Report of the college for the academic year 2016-17 was prepared and submitted online to NAAC Office, Bengaluru on 16<sup>th</sup> February, 2023.

  
**COORDINATOR**  
**IQAC**

Arts and Commerce College, Pusegaon



  
**Principal**  
Arts and Commerce College,  
Pusegaon, Tal. Khatav, Dist. Satara.

**Rayat Shikshan Sanstha's  
Arts and Commerce College, Pusegaon  
Internal Quality Assurance Cell**

**Notice**

**Date: 13/03/2023**

All IQAC members are hereby informed that the third meeting of IQAC in the academic year 2021-22 will be held on **Friday, 17<sup>th</sup> March, 2023 at 11.30 a.m.** in the IQAC room. All IQAC members are requested to attend the meeting.

  
**COORDINATOR  
IQAC**  
Arts and Commerce College, Pusegaon



  
**Principal**  
Arts and Commerce College,  
Pusegaon, Tal. Khatav, Dist. Satara.

**Agenda:-**

- **To Confirm the minutes of the previous meeting.**
- **To conduct offline lectures and take maximum revision of units.**
- **To organize One Day National Seminar.**
- **To prepare documents for AAA.**
- **To make the analysis of the University result.**
- **To update the website of the college.**
- **Any other subject with the permission of the chairman.**

Sr. No.	Name of the Faculty	Representative	Signature
1	I/C Prin. Dr. Bhosale R. P.	Chairman, Head of the Institution	
2	Mr. Shinde K. S.	Member, Administrative Staff	
3	Kharat S.A.	Member, Teaching Staff	
4	Dr. Shinde S. R.	Member, Teaching Staff	
5	Asst. Prof. Pawar L. K.	Member, Teaching Staff	
6	Asst. Prof. Smt. Sonar M. B.	Member, Teaching Staff	
7	Dr. Kshirsagar S. R.	Member, Teaching Staff	
8	Asst. Prof. Gaikwad P. V.	Member, Teaching Staff	
9	Asst. Prof. Kumbhar K. G.	Member, Teaching Staff	
10	Hon. Adv. Khamkar K. S.	Management Representative	
11	Hon. Jadhav M. R.	Local Community	
12	Mr. Jadhav S. K.	Member, Alumni Association	
13	Hon. Jadhav S. M.	Employer	
14	Hon. Jadhav M. S.	Industrialist Representative	
15	Hon. Kshirsagar C. R.	Stakeholders	
16	Miss Jadhav Yogita V. (B.A.I)	Student Representative	
17	Asst. Prof. Mali S. A.	Coordinator	



## Minutes

The minutes of the third meeting of all the IQAC members in the academic year 2021-22 was held on **Friday, 17<sup>th</sup> March, 2023 at 11.30 a.m.** in the IQAC room. The following business was done in the meeting.

### Members Present:

Sr. No.	Name of the Faculty	Representative	Signature
1	I/C Prin. Dr. Bhosale R. P.	Chairman, Head of the Institution	
2	Mr. Shinde K. S.	Member, Administrative Staff	
3	Kharat S.A.	Member, Teaching Staff	
4	Dr. Shinde S. R.	Member, Teaching Staff	
5	Asst. Prof. Pawar L. K.	Member, Teaching Staff	
6	Asst. Prof. Smt. Sonar M. B.	Member, Teaching Staff	
7	Dr. Kshirsagar S. R.	Member, Teaching Staff	
8	Asst. Prof. Gaikwad P. V.	Member, Teaching Staff	
9	Asst. Prof. Kumbhar K. G.	Member, Teaching Staff	
10	Hon. Adv. Khamkar K. S.	Management Representative	
11	Hon. Jadhav M. R.	Local Community	
12	Mr. Jadhav S. K.	Member, Alumni Association	
13	Hon. Jadhav S. M.	Employer	
14	Hon. Jadhav M. S.	Industrialist Representative	
15	Hon. Kshirsagar C. R.	Stakeholders	
16	Miss Jadhav Yogita V. (B A I)	Student Representative	
17	Asst. Prof. Mali S. A.	Coordinator	



➤ **Confirmation of minutes of the previous meeting:**

The minutes of the previous meeting were read by IQAC Coordinator and after some discussion and suggestions it was unanimously confirmed.

➤ **To conduct offline lectures and take maximum revision of units.**

It was resolved that as per the guidelines of State Government, UGC and university the offline lectures should be conducted and It was also decided to take maximum revision of the topics.

➤ **To organize One Day National Seminar.**

It was unanimously resolved to organize One Day National Seminar on Prof. Dr. N. D. Patil: Life, Work and Thought on 12<sup>th</sup> April, 2023 and various committees were formed to organize the seminar successfully.

➤ **To prepare documents for AAA.**

It was resolved to prepare the files and documents for Academic and Administrative Audit (AAA) of Rayat Shikshan Sanstha, Satara

➤ **To make the analysis of the University result.**

It was resolved to analyze result of Semester I, III and V the college as per the format of Rayat Quality Management System (RQMS) and submit it to Rayat Shikshan Sanstha, Satara.

➤ **To update the website of the college.**

It was resolved to update the website of the college. All the faculty members were asked to collect all necessary documents and information for website and submit it to Yashwantrao Chavan Institute of Science, Satara for up gradation of website.

As there was no other issue for discussion, the meeting was ended by Prof. S. A. Mali expressing vote of thanks to the Chairman.

~~Handwritten signature~~  
**COORDINATOR**  
**IQAC**

Arts and Commerce College, Pusegaon



~~Handwritten signature~~  
**Principal**  
Arts and Commerce College,  
Pusegaon, Tal. Khatav, Dist. Satara.

## Action Taken Report

- The minutes of the previous meeting were unanimously confirmed.
- Faculty members conducted offline lectures and maximum revision of the topics were taken.
- One Day National Seminar was organized on Prof. Dr. N. D. Patil: Life, Work and Thought on 12<sup>th</sup> April, 2023.
- The files and documents were prepared and kept ready for review of Academic and Administrative Audit Committee of Rayat Shikshan Sanstha, Satara.
- Results of semester wise examinations were analyzed as pre the format of Rayat Quality Management System (RQMS) and submitted to Rayat Shikshan Sanstha, Satara for their observation and guidelines.
- The website of the college was updated.

  
**COORDINATOR**  
**IQAC**

Arts and Commerce College, Pusegaon



  
**Principal**  
Arts and Commerce College,  
Pusegaon, Tal. Khatav, Dist. Satara.



**Rayat Shikshan Manstha's  
Arts and Commerce College, Pusegaon  
Internal Quality Assurance Cell**


**Notice**

Date: 01/06/2023

Following IQAC members are hereby informed that the *fourth meeting of IQAC* in the academic year 2022-23 is scheduled on **Saturday, 4<sup>th</sup> June, 2022 at 11.45 a.m.** in the IQAC room. All the IQAC members are requested to attend the meeting.

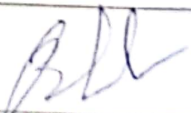
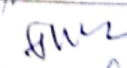

  
**COORDINATOR  
IQAC**  
Arts and Commerce College, Pusegaon


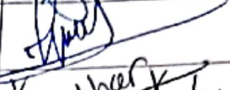
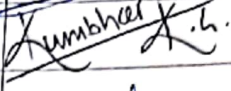
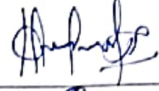

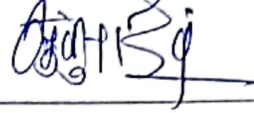


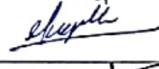



  
**Principal**  
Arts and Commerce College,  
Pusegaon, Tal. Khatav, Dist. Satara.

**Agenda:-**

- To confirm the minutes of the previous meeting.
- To motivate B. A. and B. Com. Part I students for offline examination.
- To prepare documents for AAA.
- To prepare the documents for KPI.
- To make the preparation for University offline Examination.
- Any other subject with the permission of the Chairman.

Sr. No.	Name of the Faculty	Representative	Signature
1	I/C Prin. Dr. Bhosale R. P.	Chairman, Head of the Institution	
2	Mr. Shinde K. S.	Member, Administrative Staff	
3	Dr. Shinde S. R.	Member, Teaching Staff	
4	Asst. Prof. Pawar L. K.	Member, Teaching Staff	
5	Asst. Prof. Smt. Sonar M. B.	Member, Teaching Staff	

6	Dr. Kshirsagar S. R.	Member, Teaching Staff	
7	Asst. Prof. Gaikwad P. V.	Member, Teaching Staff	
8	Asst. Prof. Kumbhar K. G.	Member, Teaching Staff	
9	Hon. Adv. Khamkar K. S.	Management Representative	
10	Hon. Jadhav M. R.	Local Community	
11	Mr. Jadhav S. K.	Member, Alumni Association	
12	Hon. Jadhav S. M.	Employer	
13	Hon. Jadhav M. S.	Industrialist Representative	
14	Hon. Kshirsagar C. R.	Stakeholders	
15	Miss Jadhav Yogita V. (B.A.I)	Student Representative	
16	Asst. Prof. Mali S. A.	Coordinator	



### Minutes

The minutes of the fourth meeting of all the IQAC members in the academic year 2021-22 was held on **Saturday, 4<sup>th</sup> June, 2022** at 11.45 a. m. in the IQAC room. The following business was done in the meeting.

#### Members Present:

Sr. No.	Name of the Faculty	Representative	Signature
1	I/C Prin. Dr. Bhosale R. P.	Chairman, Head of the Institution	<i>[Signature]</i>
2	Mr. Shinde K. S.	Member, Administrative Staff	<i>[Signature]</i>
3	Dr. Shinde S. R.	Member, Teaching Staff	<i>[Signature]</i>
4	Asst. Prof. Pawar L. K.	Member, Teaching Staff	
5	Asst. Prof. Smt. Sonar M. B.	Member, Teaching Staff	
6	Dr. Kshirsagar S. R.	Member, Teaching Staff	<i>[Signature]</i>
7	Asst. Prof. Gaikwad P. V.	Member, Teaching Staff	<i>[Signature]</i>
8	Asst. Prof. Kumbhar K. G.	Member, Teaching Staff	<i>[Signature]</i>
9	Hon. Adv. Khamkar K. S.	Management Representative	<i>[Signature]</i>
9	Hon. Jadhav M. R.	Local Community	<i>[Signature]</i>
10	Mr. Jadhav S. K.	Member, Alumni Association	<i>[Signature]</i>
11	Hon. Jadhav S. M.	Employer	
12	Hon. Jadhav M. S.	Industrialist Representative	<i>[Signature]</i>
13	Hon. Kshirsagar C. R.	Stakeholders	<i>[Signature]</i>
14	Miss Jadhav Yogita V. (B.A.I)	Student Representative	<i>[Signature]</i>
15	Asst. Prof. Mali S. A.	Coordinator	<i>[Signature]</i>



- **Confirmation of minutes of the previous meeting:**  
The minutes of the previous meeting were read by IQAC Coordinator and after some discussion and suggestions it was unanimously confirmed.
- **To motivate B. A. and B. Com. Part I students for offline examination.**  
It was unanimously decided to motivate B. A. and B. Com. Part I students for offline examination.
- **To prepare documents for AAA.**  
It was resolved to prepare the files and documents for Academic and Administrative Audit (AAA) of Rayat Shikshan Sanstha, Satara.
- **To prepare the documents for KPI.**  
It was resolved to prepare the files and documents for KPI
- **To make the preparation for University offline Examination.**  
It was resolved to make the preparation for University offline MCQ Examination.

As there was no other issue for discussion, the meeting ended by Prof. S. A. Mali expressing vote of thanks to the Chairman.



**COORDINATOR**  
**IQAC**  
Arts and Commerce College, Pusegaon





**Principal**  
Arts and Commerce College,  
Pusegaon, Tal. Khatav, Dist. Satara.

## Action Taken Report

- Students of B. A. and B. Com. Part I were motivated for offline examination.
- All the files and documents were prepared and kept ready in IQAC for review of Academic and Administrative Audit Committee (AAA).
- All the files and necessary documents were prepared and kept ready in IQAC for review of KPI Committee.
- Preparation was done for University Examination.

  
COORDINATOR  
IQAC  
Arts and Commerce College, Putegaon



  
Principal  
Arts and Commerce College  
Putegaon, Tal. Khairi, Dist. Satara.